

> Application for Award



Canberra Institute
of Technology

The details provided on this form will be used to maintain your student record. All personal information provided will be handled confidentially in accordance with the Privacy Act 1988.

STUDENT INFORMATION

Student ID#

Date of Birth / /

PLEASE PRINT CLEARLY

Family Name

Given Names

Note: The name you are formally enrolled under is the name that will appear on your award. If you have changed your name, a certified copy of marriage certificate or deed poll must be attached to this application.

Mailing Address

Tel (H) Tel (W)

Mobile

Note: You should keep a photocopy of this form for your records. Some programs are included in CIT graduation ceremonies, the ABC will advise you in writing if you complete a program that is included in graduation. Awards for programs not included in graduation ceremonies are mailed to you. **Please keep CIT informed of any changes to your address.** Refer to the Green Student Information Book or CIT's website (www.cit.act.edu.au) for more details on CIT graduations and awards.

USE A SEPARATE APPLICATION FORM FOR EACH PROGRAM

Program Code —

Name of Program for this application
(eg: Certificate III in Office Administration)

Expected Completion Date / /

Student Signature

Date Signed / /

Send completed form to:

Awards and Banner Centre, GPO Box 826, Canberra ACT 2601

Ph: (02) 6207 4111

Fax: (02) 6207 4316

OFFICE USE ONLY

Award Category	Recognition Status	Accreditation Start	End
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Name and Address Checked

Apprentice Yes ACT NSW International Student
Trainee Yes ACT NSW Yes No

Graduation Status

Status	Initials	Date	Status	Initials	Date
Hold	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	NON	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
EXP/QRY	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	Conf. Fail	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	Complete	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	Graduating	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Sought Record Created
Initials Date / /

Student Advised
Letter Type Initials Date Posted / /

Comments

Date Received by ABC

Initials

EOB Date / /