

> registration variation form

Only to be used by students who are currently enrolled. If you are not registered in the current semester you **MUST** use the **GREEN** registration form or if you are a trainee/apprentice you must use a **PURPLE** registration form.

SECTION 1 – STUDENT INFORMATION

PERSONAL IDENTIFICATION DATA

Family Name Student ID# C I T

Given Names

Date of Birth

Residential Address

Are you an International Student? Yes No Pastoral Care Officer Signature Date / /

SECTION 2 – WITHDRAW FROM REGISTRATION

DETAILS OF CLASSES TO BE WITHDRAWN

Program Code

Program Name

Please **WITHDRAW ME** entirely from the program above (do not tick if partial withdrawal).

Reason for withdrawal

<input style="width: 90%;" type="text"/> Course Ref. No. (CRN)	<input style="width: 90%;" type="text"/> Subject Code	<input style="width: 90%;" type="text"/> Course Number
<input style="width: 90%;" type="text"/> Course Ref. No. (CRN)	<input style="width: 90%;" type="text"/> Subject Code	<input style="width: 90%;" type="text"/> Course Number
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<input style="width: 90%;" type="text"/> Course Ref. No. (CRN)	<input style="width: 90%;" type="text"/> Subject Code	<input style="width: 90%;" type="text"/> Course Number

OFFICE USE ONLY

DR CC
 CA CB

OFFICE USE ONLY

WB WC
 WA DD

WB WC
 WA DD

WB WC
 WA DD

WB WC
 WA DD

WB WC
 WA DD

WB WC
 WA DD

WITHDRAWALS ONLY – PLEASE READ CAREFULLY BEFORE SIGNING.

I agree to be withdrawn as detailed above. I understand that any withdrawals requested after the invoice due date may not result in a refund.

Signed Date / /

← SIGN HERE

SECTION 3 – ADD TO REGISTRATION

DETAILS OF CLASSES TO BE ADDED

<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.

<input type="text"/>	<input type="text"/>
Head of Department or Course Co-ordinator Signature	Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Program Code	Course Ref. No. (CRN)	Subject/Course No.

<input type="text"/>	<input type="text"/>
Head of Department or Course Co-ordinator Signature	Date

OFFICE USE ONLY

<input type="text"/>
Fund/Project Code
<input type="text"/>
Fund/Project Code
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Fund/Project Code
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Fund/Project Code
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Fund/Project Code
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Fund/Project Code

ADDITIONS ONLY – PLEASE READ CAREFULLY BEFORE SIGNING.
 I declare that to the best of my knowledge the information supplied above is correct and complete. I have received my invoice and class schedule. I agree to abide by the rules and regulations documented.
I UNDERSTAND THAT I AM LIABLE FOR FEES UNLESS I WITHDRAW IN WRITING BEFORE THE DUE DATE. I also understand that unpaid fees will attract a late fee and will be followed up through a debt collection agency if they remain unpaid.

Signed	<input type="text"/>	Date	<input type="text"/>
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← **SIGN HERE**

All personal information provided will be handled confidentially in accordance with the Privacy Act 1988. Details provided may be checked with or supplied to other authorised agencies such as Centrelink where necessary or required by law.

OFFICE USE ONLY

Class addition/withdrawal approvals verified and registration details entered/removed as detailed above.

<input type="text"/>	<input type="text"/>
Signature	Date